



Homework Policy

Homework is any work or activity which students are asked to do outside of the school day. It may be an independent activity or may require parental help. This is done to reinforce previously learned ideas/concepts.

Unfinished class work or work missed due to absences, although accomplished outside of the School day, is not included in the School's definition of homework.

Students record the homework in their school diaries. In addition the office uploads the same in the school website before 5.00 pm on all working days.

The Purpose of Homework

1. To strengthen academic skills, reinforce concepts taught by teachers, develop student responsibility and accountability.
2. To encourage students to develop the confidence and self-discipline to work on their own, which is an essential skill for adult life.
3. To extend school learning, for example through additional reading.
4. To enable students to devote time to particular demands such as project work/assignments.

Categories

Homework in St. Norbert could be categorised, but not just limited, into the following areas:

1. **Written Homework:-** It includes the written practices, spelling words, problem solving, handwriting exercises and other similar activities to reinforce learning and writing skills. The assignments designed to provide background information and a comprehensive idea about a particular topic is also considered a written homework.

2. Reading Homework:- Reading and learning the lessons on a daily basis. Reading supplementary readers are also included in this category.
3. Learning Assignments:- These are designed to help students' continuous learning. Studying in preparation for a test is an example of such learning assignments.
4. Research Assignments/Projects:- Creative activities such as book reports, science projects, audio assignment for languages and research for social studies reports are examples of such homework.

Amount of Homework

The school has a Homework Timetable designed both for written and reading homework. This is to facilitate a scheduled pattern of giving homework according to the age, maturity and ability levels of the students of a given Grade. However there could be changes in the timetable if a teacher finds it necessary to assign one additional or omit one already assigned homework on a particular day.

The number and level of homework per day rise as students move to higher Grades.

Responsibilities of:

Teacher

1. The subject teacher is responsible for setting appropriate homework and marking it regularly. S/he should keep to the guidelines mentioned above.
2. Teachers should check the homework recorded in their diaries.
3. Teachers must give the details of the homework of all grades to the office latest by 3.30 pm.
4. Teachers have to mark the homework within a reasonable time.
5. The laxity/irregularity in doing homework has to be addressed as per the guidelines given in the discipline policy.

Parents

1. Parents are required to check the homework details in the child's diary and sign everyday. This is to ensure the parental supervision.
2. Parents should make it clear to students that they value homework.

3. It is the responsibility of the parents to set a specific time and place for doing homework and to monitor their homework.
4. Parents must support students in the lower classes with their homework. However, the child has to be trained to work independently.
5. Parents can check the homework in the school website as well; however signing the school diary everyday is mandatory.

Students

1. Students should always carry their diaries with them and record all homework in it.
2. It is the responsibility of the student to understand the homework/assignment, complete it, and return it to school on the required day.
3. **Being away on the day when the homework was given is not an excuse for not doing it.** The student is expected to complete the homework.
4. Students are expected to clarify the doubts regarding homework, if any, with the subject teacher on the same day itself.